

GRACE HOMESCHOOL COOP **STUDENT HANDBOOK 2012-2013**

Absence:

If you are absent, you are required to contact your teacher in order to make up assignments or tests.

Accidents:

Please be careful around the building. Pay attention to the things you are doing and don't rough-house. If you accidentally damage something at Co-op, please let us know. We need to be able to take care of the problem and keep the building looking nice.

Behavior:

You should always have adult supervision at co-op (have an adult nearby who can see what you are doing). No wandering the hallways or the parking lots. If you don't have a class, you will need to stay with your parent.

No hitting, kicking or throwing things at others.

No profanity (cussing) allowed.

No running in the building.

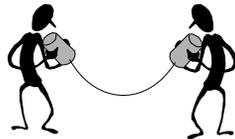


Boys and girls:

No kissing, pairing off, holding hands or prolonged hugs are permitted. Please respect each other.

Classroom:

Be respectful and attentive in class. Raise your hand when you want to speak. Don't talk while the teacher is speaking. Whispering, note passing and arguing with or interrupting the teacher are all disrespectful behaviors. If you misbehave you may be asked to leave the classroom and sit with the co-op director or your parent.



If you have a problem with your teacher, please speak to your parent about it. Your parent can decide the best action to resolve the problem.

Cleaning:



When it is your family's turn to clean after co-op, we expect you to help your parent with the work if you are physically able. You must have adult supervision anyway and this helps your mom or dad with the responsibility and helps you to appreciate the wonderful building we use each week.

Dress Code:

Please dress modestly. No tube tops or spaghetti strap tank tops, no bare bellies or back and no cleavage showing. Your belly and back should still be covered if you lift your arms over your head OR when you are sitting, standing or bending over. Boys may not wear muscle shirts that do not fit up under the arms. Pants should be worn at waist level and we don't want to see your underwear at the top of your pants. Shoes should be worn at all times.

Electronics:



You may bring phones, tablets, laptops, and iPods to Co-op BUT they are ONLY to be used in the following situations:

- In classrooms where the teachers says they are useful for the class and gives permission to use them for reading or research.
- If you don't have a class during a class period and are sitting with your parent you may use them. You must have your parent with you and you may wear headphones for "study music".
- In the case of a situation when your parent tells the director you will need to be reachable by phone. This must be approved by the director in advance.

Except for the above situations, electronic devices may not be used for texting, making/receiving phone calls, viewing videos or listening to music. This includes the time before and after co-op and during lunch.

End of day:

Please wait for your parent in your classroom or in the hallway upstairs. Do not wait in the parking lot.

Food:

No food anywhere EXCEPT for the fellowship hall. You may have water in a plastic or stainless steel bottle with a lid during class.

**Homework:**

Homework should be turned in completed when it is due. When you don't turn in your work or turn in incomplete work it is disrespectful to the teacher who has worked hard to prepare for your class. Stay on top of your homework and be a blessing to your teacher!

Label:

Please write your name on the things you bring to co-op. This includes backpacks, pencil boxes, books, cups and jackets.

Lunch:

Do NOT leave the lunchroom during lunch without permission.

Do NOT leave the lunchroom earlier than five minutes before the next class.

DO clean up after yourself and encourage those around you to clean up as well.

DO clean up spills or ask for help from an adult to clean them up.

Nursery:

If you have a younger sibling in the nursery, please do not go by for a visit during the day as it can be upsetting for them when you leave.

Parking Lot:

There is a BIG dirt bank at the back parking lot (where there are stairs). Please do NOT climb on this bank.

P.E. Classes:

PE students need to wait in the foyer upstairs (NOT in the parking lot) for their teacher and walk to the Gym or PE area with their teacher and the rest of the class. Students arriving in the foyer after the class has left will have to sit with their parent during PE instead of attending the class.



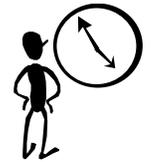
Don't wear dark soled shoes in the gym for PE.

Pocketknives:

Folding pocketknives that are small enough to be carried in your pocket are permitted at co-op BUT you may ONLY remove and use the knife after asking for permission to do so from an adult or teacher.

Tardiness:

The Co-op day begins at 8:45. Please be on time for your classes.



Your mom might need some help from you. It is hard preparing a family to be somewhere early in the day. Do what you can to get yourself ready and give mom some help with your siblings if she needs it. She will be very glad and you will be a blessing to your family!

Vandalism:

If you intentionally damage something at Co-op, you will have to pay for the repair or replacement.

Weapons:

NO weapons are allowed at Co-op – knives, slingshots, guns, etc. If you bring something to Co-op that appears harmful, it will be taken away from you and given to the director who will return it to your parent at the end of the day.